

MANHATTAN PARK BOARD AGENDA

Regular Meeting Minutes

Date: April 9, 2020 Time 7:00 pm

NOTICE. MEETING MODIFICATION DUE TO COVID-19

Pursuant to Governor Pritzker Executive Order 2020-07 which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, the Manhattan Park District will be using the virtual meeting platform, Zoom. All staff and board members will be meeting virtually through this platform. See meeting instructions at the bottom of the agenda. Public comments can be emailed in advance of the meeting to jkelly@manhattanparks.org.

Regular Scheduled Meeting

Call to Order: 7:04 p.m.

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Kristy Byers, Secretary

Absent: Matt Kelly, Vice President (joined @ 7:07p.m.) and Ben Hecke, Commissioner (joined @ 7:24 p.m.)

Pledge of Allegiance:

1. **Changes to the Agenda:** None
2. **Public Comment: (see Citizens' Guide to Addressing the Park Board):** None
3. **Communications:** None
 - a.

Presidents Report: President Hope thanked staff towards their efforts during the Covid-19 crisis and keeping the lines of communication open with the board and community.

4. Staff and Committee Reports:

- a. **Executive Director:** Director Kelly updated the board on the operations of the district, specifically staff duties during the Covid-19 crisis. Staff have been keeping up on the situation and have attended numerous webinars and meetings regarding the situation.
- b. **Recreation:**
- c. **Parks**
- d. **Finance**
- e. **L-Way Special Rec:**
- f. **Village Government Agency Meeting:**
- g. **Foundation Committee:** Foundation is setting up a meeting date and will determine the outcome of the \$15,000 to the Park District.

5. **Action and Motion requested: Move to approve March 2020, Treasurer's Report including the payment of bills in the amount of \$58,005.11.**

Motion: Joe Farkas- First, Kristy Byers- Second

Roll Call: President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

6. **Consent Agenda: (Required Board Approval by Statute):**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:** None

7. **Old Business**

- a. **Discussion: COVID-19 Update:** Director Kelly updated the board on where the Federal, State and Local governments are with the Covid-19 virus. He stated that he meets bi-weekly with the leadership of Manhattan and is very proud of that group and the proactive approach to the situation.
- b. **Discussion: Century East Park Development Update:** Director Kelly wanted to ensure that the board was still in favor of moving forward with the Century East park improvements. The board was in consensus to move forward.

8. **New Business:**

- a. **Discussion: Budget Update:** Director Kelly updated the board on the present status of the current fiscal budget and plans for next fiscal budget under the circumstances of Covid-19.
- b. **Action and Motion Requested: Staff requests authorization to purchase a used 2013 Toro Ground Master 4000 D with 3009.5 hours of use for the amount of \$19,000 from the Village of Manteno.**

Motion: Matt Kelly- First, Ben Hecke- Second

Roll Call: President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

9. **Next Meeting: Regular meeting held, May 14, 2020 at the Manhattan Village Hall at 7:00 p.m.**

10. **Motion to Adjourn for Executive Session (if needed)**

11. **Executive Session:**

- a. **Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:**
- (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.

13. Reconvene for action on items discussed in Executive Session (If Needed)

14. Final Adjournment:

- a. **Motion Requested:** Kristy Byers-First, Joe Farkas-Second
- b. **Vote:** Aye: 5 Nay: 0 Motion Passed Adjournment 7:56 p.m.

Public Participation Instructions:

-Computer access: Join the Zoom meeting: <https://us04web.zoom.us/j/234751684>

-Meeting ID: 234 751 684

-Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799 Meeting ID: 234751684

-Android phones/tablets, iPad, iPhone: Download the “Zoom Cloud Meeting” app through the Google Play Store or Apple Store. Open the app on your device. Meeting ID: 234 751 684

-Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.

-Everyone is automatically muted. If you wish to speak during “Public Comment”, use the “Chat” function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for Open Forum may also be emailed to jkelly@manhattanparks.org by 2:30pm on 4/9/2020 to be read at the meeting.

CITIZENS’ GUIDE TO ADDRESSING THE PARK BOARD:

Anyone wishing to speak under the agenda item entitled “Public Comment” shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), and announce your name before commencing. All comments under COMMENTS FROM THE PUBLIC are limited three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or Staff respond to the comment.
3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity

to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds (2/3) of the Park Board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Board present.

5. Please do not repeat comments that have already been made by others.