

**MANHATTAN PARK BOARD AGENDA**  
**Regular Meeting Minutes**  
**Manhattan Village Hall**  
**260 Market Place, Manhattan IL**  
**Date: December 12, 2019 Time 7:00 pm**

**Regular Scheduled Meeting**

**Call to Order:** 7:01 p.m.

**Roll Call:** Bridget Hope, President, Matt Kelly, Vice President, Kristy Byers, Secretary, Ben Hecke, Commissioner

**Absent:** Joe Farkas, Treasurer (arrived @ 7:14 p.m.)

**Pledge of Allegiance:**

**Public Hearing:**

1. **Action and Motion Requested:** Motion to open Truth in Taxation Hearing pursuant to notice of publication in The Herald News on December 2, 2019.

**Motion:** Matt Kelly- First, Ben Hecke- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Secretary, Kristy Byers and Commissioner Ben Hecke  
Motion approved 4-0.

2. **Visitors to be heard:** None

3. **Motion to adjourn public hearing:** 7:02 p.m.

**Motion:** Ben Hecke- First, Kristy Byers- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Secretary, Kristy Byers and Commissioner Ben Hecke  
Motion approved 4-0.

**Regular Scheduled Meeting**

1. **Changes to the Agenda:** None

2. **Public Comment:** None

3. **Communications:** None

4. **Presidents Report:** President Hope thanked staff for their efforts towards Saturday's Christmas on State event. She also thanked staff for their continued efforts on their staff reports. She acknowledged the Winter guide as being very nice as well!

5. **Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly updated the board on operations within the Recreation Department, Parks and Planning Department and Administration Department. He specifically updated the board on the Bond Issuance, Master Plan, PARC Grant, HCC Project Status and the Round Barn Drawings.

- b. **Recreation:**
- c. **Parks**
- d. **Finance**
- e. **L-Way Special Rec:**
- f. **Village Government Agency Meeting:** Report Included in packet
- g. **Foundation Committee:**

6. **Action and Motion requested: Move to approve November 2019, Treasurer's Report including the payment of bills in the amount of \$229,639.40.**

**Motion:** Matt Kelly- First, Joe Farkas- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

7. **Consent Agenda: (Required Board Approval by Statute):**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**

- i. **November 14, 2019 Regular Meeting Minutes**

- ii. **November 14, 2019 Closed Session Meeting Minutes**

- iii. **Education and Travel Expenses Not to Exceed \$5,000 for the 2020 IPRA/IAPD Conference**

**Motion:** Ben Hecke- First, Kristy Byers- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

8. **Old Business**

- a. **Action and Motion requested: Motion to approve Addendum to the Personnel Policy Handbook updating the Workplace Drug and Alcohol Testing Policy and Procedures.**

**Motion:** Joe Farkas- First, Matt Kelly- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

9. **New Business:**

- a. **Action and Motion Requested: Motion to approve ORDINANCE NO. 19-5 PROVIDING FOR THE LEVYING AND ASSESSMENT AND COLLECTION OF TAXES FOR CORPORATE, RECREATION AND OTHER PARK PURPOSES OF THE MANHATTAN PARK DISTRICT IN THE COUNTY OF WILL, STATE OF ILLINOIS, FOR THE YEAR 2019 DUE AND PAYABLE IN 2020.**

**Motion:** Matt Kelly- First, Joe Farkas- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

- b. **Action and Motion requested:** Resolution 19-7 resolving the intention to seek funding for the renovation of the Hansen Community Center through the State of Illinois PARC Grant for the Manhattan Park District, Will County, Illinois.

**Motion:** Joe Farkas- First, Ben Hecke- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

- c. **Action and Motion requested:** Motion to approve the Policy and Procedures for Preparing and Updating Disclosures regarding Official Statements, Annual Financial Information and EMMA Notices.

**Motion:** Matt Kelly- First, Kristy Byers- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

- d. **Action and Motion requested:** Motion to approve the proposal from Design Perspectives, Inc. for grant preparation and submittal for the State of Illinois PARC Grant in the amount of \$5,500.00.

**Motion:** Ben Hecke- First, Kristy Byers- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

10. **Next Meeting: Regular meeting held, January 9, 2020 at the Manhattan Village Hall, at 7:00 p.m.**

11. **Motion to go into Executive Session pursuant to 5ILCS 120/2 (c) (1) The employment, discipline and performance of specific employees 7:34 p.m.**

**Motion:** Joe Farkas- First, Kristy Byers- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

12. **Reconvene for action on items discussed in Executive Session 8:14 p.m.**

**Motion:** Matt Kelly- First, Joe Farkas- Second

**Roll Call:** President, Bridget Hope, Vice-President, Matt Kelly, Treasurer Joe Farkas, Secretary, Kristy Byers and Commissioner Ben Hecke

Motion approved 5-0.

13. **Final Adjournment:**

- a. **Motion Requested:**

**Motion:** Kristy Byers-First, Joe Farkas-Second

Vote: Aye: 5 Nay: 0

Motion Passed. Adjournment: 8:14 p.m.