

**MANHATTAN PARK BOARD**  
**Regular Meeting Minutes**  
**Hansen Community Center**  
**397 South State Street, Manhattan IL**  
**Date: April 14, 2022      Time 7:00 pm**

**Regular Scheduled Meeting**

**Call to Order:** 7:05 p.m.

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

**Absent:**

**Pledge of Allegiance:**

**Regular Scheduled Meeting**

1. **Changes to the Agenda:** None

2. **Public Comment:** None

3. **Communications:** Director Kelly provided the board information from IAPD

4. **Presidents Report:** President Hope thanked staff for their continued hard work. She complimented the progress at Hanover Estates Park and the HCC as well. Lastly, President Hope thanked staff for the quality of their reports submitted monthly.

5. **Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly outlined the operations of the district for the month. He included details from all areas of the organization. He specifically brought the board up to date on the status of open full-time positions, events, and general maintenance. Director Kelly reminded the board of the June meeting date change.
- b. **L-Way Special Rec:**
- c. **Village Government Agency Meeting:** Report included in packet
- d. **Foundation Committee:** Meeting April 20, 2022

6. **Action and Motion requested: Move to approve March 2022, Treasurer's Report including the payment of bills in the amount of \$134,453.67 which may include lodging and travel expenses.**

**Motion:** Barbara Epps, First, Kristy Byers-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 5-0

7. **Consent Agenda:**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**
- i. **March 10, 2022, Regular Meeting Minutes**
  - ii. **Parks Trades Technician Job Description**

**Motion:** Joe Farkas, First, Ed Ludwig-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 5-0

8. **Old Business**

- a. **Hansen Community Center Updates:** Director Kelly provided a status update on the renovation project.

9. **New Business:**

- a. **Action and Motion requested: Motion to approve the authority of the Executive Director to purchase a Toro Groundsmaster 5910 from Reindeer Corporation for the amount not to exceed \$160,000.00 as part of the Sourcewell Co-op.**

**Motion:** Joe Farkas, First, Ed Ludwig-Second

Director Kelly reviewed the highlights from the provided memo regarding the purchase of the TORO Groundsmaster 5910. Discussion was held amongst members of the board as to the need and cost of the mower. Commissioner Ludwig provided insight to his research on the purchase, including a meeting with staff at Round Barn Farm regarding details on maintenance operations. Consensus was met amongst the members of the board and roll was taken.

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 5-0

- b. **Discussion: Central Park and HCC Paving Bid:** Director Kelly informed the board that included in the 22/23 fiscal year budget would be the paving of the Central Park and HCC parking lots. He included that estimates were provided at approximately \$120,000 for Central Park and \$45,000 for the HCC lot. Information was posted and bids will be received for board approval in May to complete the paving at some point over the summer or fall. Discussion was held amongst the members of the board including Commissioner Farkas sharing that Central Park would not be a top priority of his to complete given other outstanding projects. Commissioner Epps expressed that she would like to see priorities in capital projects. Director Kelly explained that physically the projects are located in different areas of the district, however, are framed around the 2019 Master Plan. Consensus was met in that the final determination will be decided in May once the bids are received.

- c. **Discussion: HCC Market Roof Bid:** Director Kelly informed the board that included in the 22/23 fiscal year budget would be the Market Roof/insulation for the HCC. He included that the cost is estimated to be approximately \$100,000. Information was posted and bids will be received for board approval in May to complete the project at some point over the summer or fall.
- d. **Discussion: 2022-2023 Annual Budget and Appropriations:** Director Kelly provided documentation associated with his update on the progress of the 2022-2023 budget. Director Kelly stated that the budget highlights include, salary adjustments for the increased COI, improved benefit subsidization, minimum wage to \$15 for part-time employees and two full-time positions, one of which is additional to pre-covid staffing levels. With estimates of additional funds of nearly \$200,000 being transferred to capital this current fiscal year, the 2022-2023 fiscal year will be balanced with using minimal cash balances in the Recreation and Corporate Funds.

**10. Motion to Adjourn for Executive Session: None**

**11. Executive Session:**

- a. **Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:**
  - (1) The employment, discipline, and performance of specific employees.
  - (2) Collective negotiating matters.
  - (5) The purchase or lease of real property.
  - (6) The setting of a price for sale or lease of property.
  - (11) Pending or probable litigation.
  - (21) Approval or semi-annual review of closed meeting minutes.

**13. Next Meeting: Regular meeting held, May 12, 2022, at the Hansen Community Center at 7:00 p.m.**

**14. Final Adjournment:**

- a. **Motion Requested:** Barbara Epps- First, Kristy Byers-Second
  - b. **Vote:** Aye: 5 Nay: 0 Motion Passed 5-0
- Adjournment 8:57 p.m.**