

MANHATTAN PARK BOARD
Regular Meeting Minutes
Hansen Community Center
397 South State Street, Manhattan IL
Date: March 14, 2024 **Time 7:00 pm**

Regular Scheduled Meeting

Call to Order: 7:05 p.m.

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, and Ed Ludwig, Commissioner

Absent: Barbara Epps, Secretary, Joe Farkas, Treasurer (Joe Farkas arrived at 7:08 p.m.)

Pledge of Allegiance:

Regular Scheduled Meeting

1. **Changes to the Agenda:** None

2. **Public Comment:** None

3. **Communications:** None

4. **Presidents Report:** President Hope staff for their efforts in preparing their Annual Reports and for taking time to present them at tonight's meeting.

5. **Staff and Committee Reports:**
 - a. **2023 Athletics Report-Jake Kaplan:** Jake Kaplan presented the 2023 Athletics and Fitness Annual Report
 - b. **2023 Before and After School/Camp Program Report-Senia Chavez:** Senia Chavez presented the 2023 Camps and Before and After School Annual Report
 - c. **2023 Events Report-Evan Vogt:** Evan Vogt presented the 2023 Event and Youth General Programming Annual Report
 - d. **2023 Rental Report-Lacinda Shawver:** Lacinda Shawver presented the 2023 Annual Rental Report
 - e. **Executive Director:** Director Kelly updated the board on the current operations of the district, covering Parks, Recreation, and Administration. Director Kelly included updates on projects, programs, and events.
 - f. **L-Way Special Rec:** Director Kelly stated that LWSRA staff are preparing the next fiscal budget and that operations are good.
 - g. **Village Government Agency Meeting:** See report included in the board packet
 - h. **Foundation Committee:** Director Kelly updated the Board on the decision to cancel the Irish Breakfast due to low enrollment and plans to entice enrollment for next year.

6. **Action and Motion requested: Move to approve the February 2024, Treasurer's Report including the payment of bills in the amount of \$161,394.01 which may include lodging and travel expenses.**

Motion: Joe Farkas-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, and Ed Ludwig, Commissioner

Motion approved: 4-0

7. **Consent Agenda:**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**

- i. **February 12, 2024, Regular Meeting Minutes**

Motion: Kristy Byers-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, and Ed Ludwig, Commissioner

Motion approved: 4-0

8. **Old Business**

- a. **Hansen Community Center Project Update:** Director Kelly provided the Board with an update on the progress of the internal updates to the HCC.
- b. **IGA with Manhattan-Elwood Public Library District Update:** Director Kelly updated the Board stating that the agreement has been finalized with attorneys and will be executed this evening.
- c. **Dog Park Update:** Director Kelly provided the Board with an update on the progress of the Dog Park development.
- d. **Round Barn Farm Annexation Agreement Update:** Director Kelly provided the Board with an update on the progress of the Annexation of Round Barn Farm into the Village. Discussion was held on the future status of sewer and water being brought to the park as part of the agreement.
- e. **Prairie Trails Park Development:** Director Kelly provided the Board with an update on the progress of the Prairie Trails Park Development. He stated that any assistance on the community build on April 20th would be helpful.
- f. **Round Barn Farm Project Update:** Director Kelly provided the Board with an update on the progress of the demo project at Round Barn Farm.
- g. **Solar Lease at MPD Athletic Complex Update:** Director Kelly informed the board that at the advice of legal, a RFP for the Solar Field was developed and sent out to vendors seeking best proposal on the use of land.

9. **New Business:**

- a. **Action and Motion requested: Motion to approve Ordinance 24-4 approving addendum to the personnel policy manual for Employee Blood Donation Leave.**

Motion: Ed Ludwig-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, and Ed Ludwig, Commissioner

Motion approved: 4-0

- b. **Action and Motion requested:** Motion to approve Resolution 24-4 awarding the license agreement for Smith Road Farm to Kevin McGabe.

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, and Ed Ludwig, Commissioner

Motion approved: 4-0

- c. **Action and Motion requested:** Motion to approve Ordinance 24-5 requesting the conveyance of certain property from the Village of Manhattan Pursuant to the Local Government Property Transfer Act (50 ILCS 605/0.01 ET SEQ.).

Motion: Joe Farkas-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, and Ed Ludwig, Commissioner

Motion approved: 4-0

- d. **Discussion: National Fitness Campaign:** Director Kelly explained the National Fitness Campaign and the goal of implementing it within the MPD system. Discussion was held on pros and cons and was determined that more research would need to be done to make any decision, however it was a good idea in theory.

10. **Motion to Adjourn for Executive Session for the following purpose:** None

11. **Closed Session Action Items:**

- a. **Action and Motion Requested:** Motion to report on Closed Meeting Minute Review:

Motion: Kristy Byers-First, Joe Farkas-Second

President Hope reported on the review of the Closed Meeting Minutes stating that there is still a need for confidentiality for the close session except for the dates highlighted as presented.

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, and Ed Ludwig, Commissioner

Motion approved: 4-0

12. **Notable Dates:**

- a. **March 23, 2024:** Easter Egg Hunt @ 9:00 and 10:00 a.m.
b. **April 6, 2024:** Manhattan Ecology Fair @ 12-3 p.m.
c. **April 20, 2024:** Prairie Trails Park Community Build @ 8 a.m.-4 p.m.

13. **Next Meeting:** Regular meeting held, April 11, 2024, at the Hansen Community Center at 7:00 p.m.

14. **Final Adjournment:**

- a. **Motion Requested:** Kristy Byers, First, Ed Ludwig-Second

b. **Vote:** Aye: 4 Nay: 0 Motion Passed 4-0

Adjournment: 9:20 p.m.