

MANHATTAN PARK BOARD
Regular Meeting Minutes
Hansen Community Center
397 South State Street, Manhattan IL
Date: May 11, 2023 Time 6:30 pm

Regular Scheduled Meeting

Call to Order: 6:30 p.m.

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Absent:

Pledge of Allegiance:

Motion to adjourn Sine Die

Motion: Joe Farkas-First, Barbara Epps-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 5-0

1. **Changes to the Agenda:** None

2. **Swearing In of Elected Commissioners:** Counsel John O'Driscoll swore in newly elected members of the Board, Kristy Byers and Edward Ludwig.

3. **Election of Officers: Motion was made to maintain all current officer positions as a slate vote:**
Motion: Ed Ludwig-First, Joe Farkas-Second
Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner
Motion approved: 5-0

*Kristy Byers had to leave the meeting at 6:40 p.m.

4. **Public Comment:** None

5. **Communications:** Director Kelly stated that he included in the meeting packet an email updating the board on pending legal action and a memo on FOIA/OMA training requirements for the board.

6. **Presidents Report:** President Hope congratulated Ed Ludwig and Kristy Byers on their winning the election. She thanked them for their time and commitment to the Park District. President Hope also updated the Board on recent communications regarding the possible Dog Park.

7. Staff and Committee Reports:

- a. Executive Director:** Director Kelly outlined the operations of the district for the month. He included details from all areas of the organization. He specifically brought the board up to date on the status of events, programs, and general maintenance.
- b. L-Way Special Rec:** Director Kelly reminded the board that LWSRA will be asking for approval to maintain the .025 that was dedicated towards the building to continue for future capital needs. He stated that this would be coming in June for approval.
- c. Village Government Agency Meeting:** Director Kelly updated the board on recent conversations with the Village Administrator and included the monthly taxing body report in the packet.
- d. Foundation Committee:** Director Kelly reported that Kevin Malone stepped down from the Foundation and that at the recent meeting recruitment was discussed and that action has been taken on recruitment efforts.

8. Action and Motion requested: Move to approve the April 2023, Treasurer's Report including the payment of bills in the amount of \$106,529.58 which may include lodging and travel expenses.

Motion: Joe Farkas-First, Barbara Epps-Second

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 4-0

9. Consent Agenda:

- a. Action and Motion requested: Move to approve the following Consent Agenda Items:**
 - i. April 13, 2023, Regular Meeting Minutes**

Motion: Joe Farkas-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 4-0

10. Old Business

- a. MFPD acquisition update:** Director Kelly provided an update on the remaining steps to be fulfilled to take ownership of the MFPD Firehouse
- b. Hansen Community Center Updates:** Director Kelly provided an update on the progress of the work being completed at the Hansen Community Center.
- c. Village of Manhattan: Downtown Revitalization Plan:** Director Kelly stated that there were no updates at this time.
- d. Decennial Committee:** Director Kelly informed the Board that Shannon Forsythe and Rebecca DeGroate, residents of the Manhattan Park District, will be the citizen members of the committee.

e. Presentation of the 2023-2024 Fiscal Budget and Appropriations Ordinance:

Director Kelly presented the final unaudited numbers for the 2022/2023 fiscal year stating that financially the district did very well, transferring more money into capital than projected. The final draft of the 2023/2024 Fiscal Year Budget was then presented. He commended staff for their efforts as the budget process went very smoothly and the Recreation and Corporate Budgets are balanced. Director Kelly outlined specific capital goals for the fiscal year and explained that the budget will be available for public feedback for thirty days and will be on the June agenda for final approval of the Budget and Appropriation Ordinance.

President Hope re-opened public comment due to a late visitor at 6:52 p.m.

Patricia Carlin of 25540 S. Riley Erin Rd. requested to the Board that they consider a future dog park in the Park District system. Stating her personal need and how it could benefit her. Commissioner Farkas, and other members of the board, responded with information that the district is currently in discussions with the potentially partnering with the Village on a future dog park.

11. New Business:

a. Action and Motion Requested: Move to approve the newly created Cyber Security Incident Policy

Motion: Joe Farkas-First, Barbara Epps-Second

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 4-0

b. Action and Motion Requested: Move to approve the purchase of replacement shades for the Central Park Splash Pad from Team Reil, Inc. for an amount not to exceed \$35,000 as part of the Sourcewell Cooperative Purchasing Agreement. The full amount will be covered by PDRMA insurance and has been approved.

Motion: Ed Ludwig-First, Barbara Epps-Second

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 4-0

**c. Action and Motion Requested: Move to approve RESOLUTION 23-5 A
RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE ON
LOCAL GOVERNMENT EFFICIENCY**

Motion: Barbara Epps-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 4-0

12. Motion to Adjourn for Executive Session for the following purpose: None

12. Closed Session Action Items: None

13. Next Meetings:

- a. **Workshop: Park Tour, Wednesday, May 31, 2023, starting at the Hansen Community Center at 6:00 p.m.**
- b. **Regular meeting held, June 8, 2023, at the Hansen Community Center at 7:00 p.m. CANCELLED**
- c. **Special Meeting, including Budget and Appropriations Public Hearing: TBD**
Director Kelly explained the need to reschedule the June meeting due to not having 30 days for public notice on the Budget and Appropriations. It was determined that the June meeting will be held on June 15, 2023, at 7:00 p.m. at the Hansen Community Center

14. Final Adjournment:

- a. **Motion Requested:** Ed Ludwig, First, Barbara Epps-Second
 - b. **Vote:** Aye: 4 Nay: 0 Motion Passed 4-0
- Adjournment:** 7:22 p.m.