

MANHATTAN PARK BOARD AGENDA
Regular Meeting Minutes
Hansen Community Center
397 South State Street, Manhattan IL
Date: May 12, 2022 Time 7:00 pm

Regular Scheduled Meeting

Call to Order: 7:05 p.m.

Roll Call: Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Absent: Bridget Hope, President

Pledge of Allegiance:

Action and Motion requested: Move to appoint Vice-President Kristy Byers, President Pro-Tem for tonight's meeting in the absence of President Hope.

Motion: Joe Farkas, First, Barbara Epps-Second

Roll Call: Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 4-0

Regular Scheduled Meeting

1. Changes to the Agenda:

2. Public Comment:

3. Communications: Director Kelly provided the board with the LWSRA Annual Report and the FAQ sheet for the district #114 Referendum

4. Presidents Report: None

5. Staff and Committee Reports:

a. Executive Director: Director Kelly outlined the operations of the district for the month. He included details from all areas of the organization. He specifically brought the board up to date on the status of open full-time positions, events, and general maintenance. Director Kelly specifically discussed Hanover Estates Park coming online and the additional work that needs to be completed. Director Kelly reminded the board of the June meeting date change.

b. L-Way Special Rec:

c. Village Government Agency Meeting: No meeting was held

d. Foundation Committee: Director Kelly updated the board on current Foundation actions, including Winefest.

6. **Action and Motion requested: Move to approve April 2022, Treasurer's Report including the payment of bills in the amount of \$74,853.17 which may include lodging and travel expenses.**

Motion: Barbara Epps, First, Kristy Byers-Second

Roll Call: Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 4-0

7. **Consent Agenda:**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**

- i. **April 14, 2022, Regular Meeting Minutes**

Motion: Barbara Epps, First, Joe Farkas-Second

Roll Call: Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 4-0

8. **Old Business**

- a. **Hansen Community Center Updates:** Director Kelly provided a status update on the renovation project.

- b. **Discussion: District Capital Improvement Plans:** Director Kelly discussed several documents related to the overall capital improvement needs of the district. He reviewed the 5-year plan from 2019 and introduced the 5-year plan for 2022 which includes a lengthy list of capital needs. Director Kelly suggested that the board conduct a park tour workshop meeting and workshop meeting dedicated to capital improvements moving forward.

- c. **Review of the 2022-2023 Budget and Appropriations:** Director Kelly provided documentation associated with his update on the progress of the 2022-2023 budget. Director Kelly reminded the board that the budget highlights include, salary adjustments for the increased COI, improved benefit subsidization, minimum wage to \$15 for part-time employees and two full-time positions, one of which is additional to pre-covid staffing levels. \$150,000 being transferred to capital is budgeted for fiscal year 2022-2023 from the Corp and Rec funds. Fiscal year 2022-2023 will be balanced with using minimal cash balances in the Recreation and Corporate Funds. The budget will be on 30-day public review with notice appropriately placed in the Daily Herald.

9. **New Business:**

- a. **Action and Motion requested: Move to approve RESOLUTION 22-2 A RESOLUTION AWARDED A CONTRACT IN THE AMOUNT OF \$100,000 TO PLATTVILLE COATINGS INC. FOR THE MANHATTAN PARK DISTRICT HANSEN COMMUNITY CENTER ROOF PROJECT.**

Motion: Ed Ludwig, First, Barbara Epps-Second

Roll Call: Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 4-0

- b. **Action and Motion requested: Move to reject all bids from the 5-10-2022 bid opening regarding the paving of the Hansen Community Center and Central Park parking lots.**

Motion: Joe Farkas, First, Ed Ludwig-Second

Roll Call: Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 4-0

Commissioner Joe Farkas excused himself from the meeting at 8:14 p.m.

- c. **Discussion: Annexation of Round Barn Farm:** Director Kelly updated the board on the status of the Round Barn Farm annexation
- d. **Discussion: LWSRA Capital Funding:** Director Kelly explained to the board that the facility for LWSRA will be getting paid off and that there will be a request to keep the funds levied intended to pay for that building to continue for future capital needs
- e. **Discussion: Dedication of the Central Park fishing pier to William Delaney:** The board agreed that the fishing pier can be named/dedicated too William Delaney for his years of service to the Manhattan Park District Board. Director Kelly is working with the family on the plaque and the dedication will be 6/15/22.
- f. **Discussion: Manhattan School District 114 Referendum:** Director Kelly updated the board on the status of the school district referendum.
- g. **Discussion: Century East/Hanover Estates Park Ribbon Cuttings:** Director Kelly discussed with the board the dates for the park ribbon cuttings. He will follow up to the board via email on specifics

10. Motion to Adjourn for Executive Session pursuant to 11 pending or probable litigation:

Motion: Ed Ludwig, First, Barbara Epps-Second

Roll Call: Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved 4-0 at 8:22 p.m.

11. Next Meeting: Regular meeting held, June 16, 2022, at the Hansen Community Center at 7:00 p.m. Note, this is not the usual second Thursday of the month and being moved for the purpose of the budget and appropriation process.

12. Final Adjournment:

a. **Motion Requested:** Kristy Byers- First, Barbara Epps-Second

b. **Vote:** Aye: 4 Nay: 0 Motion Passed 4-0

Adjournment 9:00 p.m.