

MANHATTAN PARK BOARD AGENDA

Regular Meeting Minutes

Date: May 14, 2020 Time 7:00 pm

NOTICE. MEETING MODIFICATION DUE TO COVID-19

Pursuant to Governor Priztker Executive Order 2020-07 which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, the Manhattan Park District will be using the virtual meeting platform, Zoom. All staff and board members will be meeting virtually through this platform. See meeting instructions at the bottom of the agenda. Public comments can be emailed in advance of the meeting to jkelly@manhattanparks.org.

Regular Scheduled Meeting

Call to Order: 7:04 p.m.

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Kristy Byers, Secretary and Ben Hecke, Commissioner

Absent: Joe Farkas, Treasurer

Pledge of Allegiance:

1. **Changes to the Agenda:** None

2. **Election of Officers:** A motion was made for the slate of positions to remain the same for the next 12 months as listed:

- a. **President:** Bridget Hope
- b. **Vice-President:** Matt Kelly
- c. **Treasurer:** Joe Farkas
- d. **Secretary:** Kristy Byers

Motion: Ben Hecke- First, Kristy Byers- Second

Roll Call: President, Bridget Hope, Vice-President, Matt Kelly, Kristy Byers and Commissioner Ben Hecke

Motion approved 4-0.

3. **Public Comment: (see Citizens' Guide to Addressing the Park Board):** None

4. **Communications:**

- a. None

5. **Presidents Report:** President Hope thanked staff towards their efforts during the COVID-19 pandemic.

6. **Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly provided the board with updates on operations in all areas of the park district. He also provided details on the district's response with COVID-19 and an update on the Century East project.
- b. **Recreation:**
- c. **Parks**

- d. Finance
- e. L-Way Special Rec:
- f. Village Government Agency Meeting:
- g. Foundation Committee:

7. **Action and Motion requested: Move to approve April 2020, Treasurer's Report including the payment of bills in the amount of \$76,136.99.**

Motion: Matt Kelly- First, Ben Hecke- Second

Roll Call: President, Bridget Hope, Vice-President, Matt Kelly, Kristy Byers and Commissioner Ben Hecke

Motion approved 4-0.

8. **Consent Agenda: (Required Board Approval by Statute):**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**

- i. **April 9, 2020 Regular Meeting Minutes**

Motion: Matt Kelly- First, Kristy Byers- Second

Roll Call: President, Bridget Hope, Vice-President, Matt Kelly, Kristy Byers and Commissioner Ben Hecke

Motion approved 4-0.

9. **Old Business**

- a. **Discussion: COVID-19 Update:** Director Kelly stated that he gave most of his update on COVID-19 during his report.
- b. **Action and Motion Requested: Staff requests authorization to purchase Miracle playground equipment for the Century East Park improvements for the amount not to exceed \$50,000 from Team Reil Inc. This purchase is part of the Sourcewell Cooperative Purchasing program.**

Motion: Kristy Byers- First, Matt Kelly- Second

Roll Call: President, Bridget Hope, Vice-President, Matt Kelly, Kristy Byers and Commissioner Ben Hecke

Motion approved 4-0.

10. **New Business:**

- a. **Review of Draft Ordinance 20-2: AN ORDINANCE ADOPTING THE COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE MANHATTAN PARK DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2020 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2021**
Director Kelly outlined the Budget for fiscal year 2020-2021 along with the appropriations. Drastic changes were made in revenue with the unknowns associated with COVID-19. As discussed during the recent bond issuance, nearly \$100,000 will transferred to capital as well to assist with future projects as outlined. As budgeted, any additional revenue would be advantageous, however the budget is balanced. It was noted as well that the June meeting date would need to be changed to June 18, 2020 as the Ordinance would need to be up for public review for 30 days.

11. **Next Meeting:** Regular meeting held, June 18, 2020 at the Manhattan Village Hall at 7:00 p.m. Please note, this is a change of the posted schedule of June 11, 2020.

12. **Motion to Adjourn for Executive Session (if needed):** None needed

13. **Executive Session:**

- a. **Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:**
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.

13. **Reconvene for action on items discussed in Executive Session (If Needed)**

14. **Final Adjournment:**

- a. **Motion Requested:** Kristy Byers-First, Ben Hecke-Second
- b. **Vote:** Aye: 4 Nay: 0 Motion passed Adjournment: 7:43 p.m.