

**MANHATTAN PARK BOARD**  
**Regular Meeting Minutes**  
**Hansen Community Center**  
**397 South State Street, Manhattan IL**  
**Date: November 10, 2022      Time 7:00 pm**

**Regular Scheduled Meeting**

**Call to Order:** 7:02 p.m.

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

**Absent:** None

**Pledge of Allegiance:**

**Action and Motion: Motion to temporarily adjourn Regular Meeting for the purpose of Public Hearing regarding bonds**

**Motion:** Joe Farkas-First, Kristy Byers-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 7:04 p.m.

**BINA Hearing See attached Minutes for Public Hearing**

1. **ACTION AND MOTION TO CALL TO ORDER: Public hearing concerning the intent of the Board of Park Commissioners to sell not to exceed \$1,000,000 General Obligation Park Bonds (Alternate Revenue Source) to purchase, develop and equip the existing Manhattan Fire Protection District Fire Station for park purposes and for the payment of the expenses incident thereto.**
2. **PUBLIC COMMENT:**
3. **ACTION AND MOTION TO CLOSE PUBLIC HEARING AND TO RETURN TO REGULAR MEETING:**

**Motion:** Ed Ludwig-First, Barbara Epps-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 7:08 p.m.

**Regular Scheduled Meeting**

1. **Changes to the Agenda:** None
2. **Public Comment:** None
3. **Communications:** Director Kelly provided information from the Legal Symposium related to board members' use of social media.
4. **Presidents Report:** President Hope thanked staff for their dedication and commitment to all the positive special events and progress in programming in that we now have waitlists on classes.

**5. Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly outlined the operations of the district for the month. He included details from all areas of the organization. He specifically brought the board up to date on the status of events, programs, and general maintenance. Director Kelly specifically discussed the Round Barn Farm Pavilion, OSLAD Grant update, and Fire House purchase process.
- b. **L-Way Special Rec:** Director Kelly provided an update on the IRS situation regarding government money needing to be repaid due to the “status” of LWSRA.
- c. **Village Government Agency Meeting:** Director Kelly was unable to attend the last meeting, however, did have a meeting with Mayor and Library Director on the downtown revitalization plan that he updated the board on.
- d. **Foundation Committee:** Meeting next week, 11/16/22

**6. Action and Motion requested: Move to approve October 2022, Treasurer's Report including the payment of bills in the amount of \$165,876.68, which may include lodging and travel expenses.**

**Motion:** Barbara Epps-First, Joe Farkas-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

**7. Consent Agenda:**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**
  - i. **October 13, 2022, Regular Meeting Minutes**
  - ii. **October 13, 2022, Regular Meeting Minutes-Closed Session**

**Motion:** Kristy Byers-First, Ed Ludwig-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

**8. Old Business**

- a. **Hansen Community Center Updates:** Director Kelly provided updates on the status of the HCC renovation.
- b. **Decennial Committee:** Director Kelly and Counsel O’Driscoll advised the board on the process of forming the committee and pending deadlines.
- c. **Important Dates:**
  - i. **December 2, 2022: Round Barn Winter Fest Special Needs Hour 4-5 p.m.**
  - ii. **December 2, 2022: Round Barn Winter Fest 5:30-10**

**9. New Business:**

- a. **Action and Motion requested: Move to approve the Board of Commissioners 2023 Regular Meeting Schedule**

**Motion:** Joe Farkas-First, Barbara Epps-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

- b. **Action and Motion requested: Resolution 21-11 determining the amount of money estimated to be levied in accordance with the Truth in Taxation Law for the Manhattan Park District, Will County, Illinois for the Calendar Year beginning January 1, 2023, and ending December 31, 2023**

**Motion:** Kristy Byers-First, Ed Ludwig-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

- c. **Action and Motion requested: Move to approve the Executive Director Contract dated January 1, 2023, through January 1, 2026**

**Motion:** Joe Farkas-First, Kristy Byers-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

- d. **Action and Motion requested: Move to approve the updated Personnel Policy Manual dated January 1, 2023:** Motion was tabled for discussion. Director Kelly provided a few details on changes and hopes to have it on the December agenda for approval.
- e. **Action and Motion requested: Move to approve the updated Board Policy and Procedure Manual:** Motion was tabled for discussion. Director Kelly provided a few details on changes and hopes to have it on the December agenda for approval.

**10. Motion to Adjourn for Executive Session for the following purpose:**

- a. **Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing: (1) The employment, discipline, and performance of specific employees.**

**Motion:** Kristy Byers-First, Barbara Epps-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 8:13 p.m.

Motion to leave Closed Session and return to regular Meeting:

**Motion:** Joe Farkas-First, Barbara Epps-Second

**Roll Call:** Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 8:43 p.m.

**12. Next Meeting: Regular meeting held, December 8, 2022, at the Hansen Community Center at 7:00 p.m.**

**13. Final Adjournment:**

- a. **Motion Requested:** Kristy Byers- First, Ed Ludwig-Second
- b. **Vote:** Aye: 5 Nay: 0 Motion Passed 5-0
- Adjournment** 8:47 p.m.