

MANHATTAN PARK BOARD AGENDA
Regular Meeting Minutes
Hansen Community Center
397 South State Street, Manhattan IL
Date: October 13, 2022 Time 7:00 pm

Regular Scheduled Meeting

Call to Order: 7:01 p.m.

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer,

Absent: Barbara Epps, Secretary and Ed Ludwig, Commissioner

Pledge of Allegiance:

Regular Scheduled Meeting

1. **Changes to the Agenda:** None

2. **Motion to appoint Kristy Byers, Secretary Pro Tem for the October 13, 2022, regular meeting**

Motion: Joe Farkas-First, Bridget Hope-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer

Motion approved 3-0

3. **Public Comment:** None

4. **Communications:**

- a. President Hope read a letter from the Village of Manhattan thanking the Park District for the use of Round Barn Farm for their Labor Day Event
- b. Jenn Martinson, Lauterbach and Amen, presented the Annual Financial Report fiscal year ending April 30, 2022

5. **Presidents Report:** President Hope thanked Lacinda Shawver for her efforts towards the audit also thanking staff for the growth in the financial processes over recent years.

6. **Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly outlined the operations of the district for the month. He included details from all areas of the organization. He specifically brought the board up to date on the status of events, programs, and general maintenance. Director Kelly specifically discussed the upcoming election procedures, OSLAD Grant update, recent DEI staff training and Round Barn Farm Master Plan.
- b. **L-Way Special Rec:**
- c. **Village Government Agency Meeting:**
- d. **Foundation Committee:**

7. **Action and Motion requested: Move to approve September 2022, Treasurer's Report including the payment of bills in the amount of \$336,572.39, which may include lodging and travel expenses.**

Motion: Kristy Byers-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer

Motion approved 3-0

8. Consent Agenda:

- a. Action and Motion requested: Move to approve the following Consent Agenda Items:**
- i. September 8, 2022, Regular Meeting Minutes**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

9. Old Business

- a. Hansen Community Center Updates:** Director Kelly provided updates on the status of the HCC renovation.
- b. Decennial Committee:** Director Kelly reminded the board that this committee will need to be formed and meet the criteria met for meetings.
- c. Important Dates:**
- i. October 29, 2022: Trick or Treat Trail @ Round Barn Farm 12-2 p.m.**
- ii. December 2, 2022: Round Barn Winter Fest Special Needs Hour 4-5 p.m.**
- iii. December 2, 2022: Round Barn Winter Fest 5:30-10**

10. New Business:

- a. Action and Motion requested: Motion to designate Jay Kelly, Executive Director, and Lacinda Shawver, Business Operations Supervisor, as Deputy Local Election Officials for board elections**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

- b. Action and Motion requested: Move to approve RESOLUTION 22-8 A
RESOLUTION AUTHORIZING THE EXECUTION OF CERTAIN RESOLUTIONS TO
APPROVE CRETE PARK DISTRICT TO BECOME A MEMBER OF THE LINCOLNWAY
SPECIAL RECREATION ASSOCIATION**

Motion: Kristy Byers-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

- c. Action and Motion requested: Move to approve RESOLUTION 22-9 A
RESOLUTION APPOINTING DESIGNATED DELEGATES TO THE ANNUAL BUSINESS
MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS JANUARY**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

- d. **Action and Motion requested: Move to approve RESOLUTION 22-10 A RESOLUTION CALLING A PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK COMMISSIONERS OF THE MANHATTAN PARK DISTRICT, WILL COUNTY, ILLINOIS, TO SELL NOT TO EXCEED \$1,000,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE) TO PURCHASE, DEVELOP, AND EQUIP THE EXISTING MANHATTAN FIRE PROTECTION DISTRICT FIRE STATION FOR PARK PURPOSES AND FOR THE PAYMENT OF EXPENSES INCIDENT THERETO**

Motion: Kristy Byers-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

- e. **Action and Motion requested: Move to approve ORDINANCE 22-4 AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE) OF THE MANHATTAN PARK DISTRICT, WILL COUNTY, ILLINOIS, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,000,000, TO PURCHASE, DEVELOP AND EQUIP THE EXISTING MANHATTAN FIRE PROTECTION DISTRICT FIRE STATION FOR PARK PURPOSES AND FOR THE PAYMENT OF EXPENSES INCIDENT THERETO**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

- f. **Action and Motion requested: Move to approve the Manhattan Park District Annual Financial Audit Report for the Fiscal Year Ended April 30, 2022**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

- g. **Action and Motion requested: Move to approve the Manhattan Park District Annual Treasurer's Report Fiscal Year Ended April 30, 2022**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer
Motion approved 3-0

- h. **Discussion Item: 2023 Tax Levy Introduction: Director Kelly presented the preliminary numbers for the 2023 Tax Levy with projections from both the assessor and the county.**

11. Motion to Adjourn for Executive Session for the following purpose:

- a. **Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:**
(1) The employment, discipline, and performance of specific employees.

Motion: Kristy Byers-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer

Motion approved 3-0 at 8:02 p.m.

Motion to leave Closed Session and return to regular Meeting:

Motion: Kristy Byers-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President and Joe Farkas, Treasurer

Motion approved 3-0 at 8:19 p.m.

12. Next Meeting: Regular meeting held, November 10, 2022, at the Hansen Community Center at 7:00 p.m.

13. Final Adjournment:

- a. **Motion Requested:** Kristy Byers- First, Joe Farkas-Second

- b. **Vote:** Aye: 3 Nay: 0 Motion Passed 3-0

Adjournment 8:20 p.m.